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## **P-30 - PERSONAL SECURITY CHECK - METAL DETECTION AND BAGGAGE SCREENING**

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**CHANGELOG**

Date	Version	Created by	Change Description
03-02-2017	01	Dariusz Sobkowiak	Created
11-02-2017	02	Dariusz Sobkowiak	Changes – personal security check also relates to Visitors entering only the office building.
27-11-2018	03	Dariusz Sobkowiak	Changes related to address.
21-03-2024	04	Dariusz Sobkowiak	Adding provisions for people with pacemakers. Removal of the phrase “CBTI” from the content

## **CONTENTS**

1. GOAL OF THE PROCEDURE, RANGE, USERS .....	4
2. RANGE OF PROCEDURE.....	4
3. INSTRUCTIONS OF PROCEDURE.....	4
4. RELATED DOCUMENTS.....	4

## 1. GOAL OF THE PROCEDURE, RANGE, USERS

**The purpose** of the procedure is to organize and systematize the verification procedure for items carried to the Beyond.pl Data Center 2 Campus.

**The users** of this document are Beyond.pl Data Center 2 Campus physical security personnel and all non-staff members, who enter the Campus (including contractors, subcontractors, Guests, Maintenance Services, Customers, referred to further as **Visitors**).

## 2. RANGE OF PROCEDURE

In the event that a Visitor is accompanied by a member of staff towards the office, the visitor route or directly into the Data Center 2 (including the Logistics Module), they are required to go through a security check according to the procedure *P-30 - Personal Security Check - Metal Detection and Baggage Screening*.

**Legal Basis:** Protection of Persons and Property Act of 22 August 1997 (Journal of Laws 1997, No 114, item 740).

## 3. INSTRUCTIONS OF PROCEDURE

- Place hand baggage and outer garments in a plastic container at the Security checkpoint.
- Place laptops, other mobile devices and all ancillary items such as memory sticks, tools, keys, coins, or mobile phones, into the same container.
- Security Guard may request opening a baggage to verified its contents.
- If you have a pacemaker or use a Holter ECG recording device, show your device ID card or medical certificate (you are subject to visual and manual inspection without the use of metal detectors, which can affect the performance of the equipment);
- Wheelchair users are subject to security checks using a hand-held metal detector;
- ***It is strictly forbidden to bring any pyrotechnic devices, explosives, or weapons, including firearms, blade weapons, teasers, stun guns, tear gas or similar tools.***
- In the event that a Visitor is found in possession of any of the above, Security Guard will request that they leave the premises.
- You must strictly follow the Security Guard's instructions during the security check.
- Security Guard is entitled to control sobriety. In the event that a Visitor is under the influence of alcohol, Security Guard will request that they leave the premises.

**Important!** Organized visitor groups must leave their baggage, phones and outer garments in the cloakroom or lockers prior to entering the Data Center 2 and the visitor route.

## 4. RELATED DOCUMENTS

- N/A

**Approved by**

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Date and Signature